



LITERACY FIRST CHARTER SCHOOL

EXPANDED LEARNING OPPORTUNITIES
PROGRAM PLAN GUIDE

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Liberty Academy: 698 W Main St 92020
Junior Academy: 1012 E Bradley Ave 92021
Primary Academy: 799 E Washington Ave 92020



SAFE AND SUPPORTIVE ENVIRONMENT

On school days, our expanded learning opportunities program will be offered on each campus that serves K-6 students so no transportation is needed beyond bringing the student to school and picking them up from school. On the 20 non-school days, our program will operate at our Liberty Academy campus where parents of all participating students regardless of the campus they attend school will drop off and pick up their student. Additional non-school days may be hosted at the Junior Academy or Liberty Academy campus. Our Liberty Academy is 2.4 miles from our Primary Academy campus and 3 miles from our Liberty Academy campus. The program will be operated by vendors and school staff well trained in the safe and supportive care and instruction of students. Our campuses are secured by locked gates and fences with controlled entrances and exits. LFCS campuses are kept clean and in safe operating conditions by school custodial and maintenance staff and various vendors in the plumbing, HVAC, roofing, construction, asphalt, painting, and landscaping fields.

ACTIVE AND ENGAGED LEARNING

Students will have opportunities for tutoring and enrichment activities in the arts, reading, mathematics, science, and social studies. Students will also have opportunities to exercise, learn new sports, and develop new athletic skills.

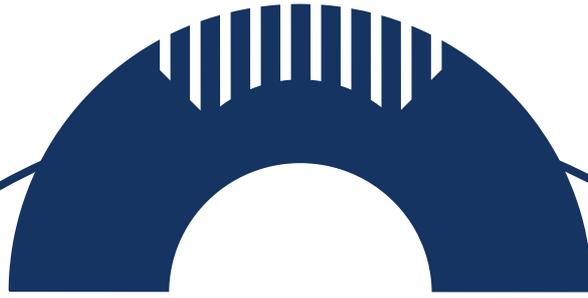
SKILL BUILDING

Through enrichment activities students will have the opportunity to improve or develop stronger vocabulary, drawing, painting, computation, reading comprehension, writing, dexterity, flexibility, as well as non-academic skills including art and athletic skills.

YOUTH VOICE AND LEADERSHIP

Students have the opportunity to respectfully request enrichment activities in which they have an interest. Students will also have the opportunity to lead by example and practice servant leadership to participants younger than themselves.





HEALTHY CHOICES AND BEHAVIORS

The school will coordinate with its current food service provider ensure healthy snacks and meals to participants in our expanded learning opportunities program. Specific time will be set aside for students to eat in a pleasant environment. Exercise is built into the daily schedule.

DIVERSITY, ACCESS, EQUITY

All of our campuses are ADA compliant. Unduplicated students of all backgrounds are welcomed to participate. The school has staff who translate documents and speak Arabic and Spanish so native speakers of these languages can access information regarding this program. We expect a diverse group of students to participate in this program as our unduplicated student population is diverse. All students will have access to all aspects of the program.

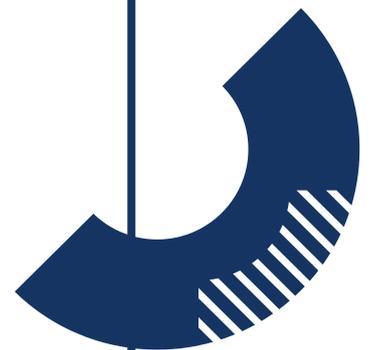


QUALITY STAFF

The school plans to outsource most of the program to an established after school care provider who ensures their staff are well trained. Additionally, we LFCS will employ some of our own trained teachers and other staff who already provide quality service to students during the school day.

CLEAR VISION, MISSION, AND PURPOSE

The Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive literacy and equipping our students to wholeheartedly participate in their community. Literacy First Charter Schools defines literacy as the process of being educated, cultured, and having skilled abilities in multiple disciplines. We desire to shape literate life-long learners, independent thinkers, technologically literate citizens, and aspiring leaders who positively impact their community. Literacy First Charter Schools is a place where every student is known. We see this program as providing us increased opportunities to reach these goals as every program we operate must fulfill our overall vision, mission, and values.



COLLABORATIVE PARTNERSHIPS

We plan to use Playtimepros to provide much of the administration and implementation of this program. School staff have also worked with SDCOE staff to understand ELO-P in general so we can best implement it at Literacy First Charter Schools.

CONTINUOUS QUALITY IMPROVEMENT

school's executive director and/or the school's chief business officer during quarterly meetings of the school's administrators. Suggested improvements will be discussed during those meetings and agreed upon improvements implemented thereafter. This will allow for timely changes to the program to best meet the needs of students in a timely fashion.



PROGRAM MANAGEMENT

The school's executive director manages the overall direction, scheduling, and implementation of the program including interacting with vendors and managing facilities. The school's chief business officer assists the executive director in the overall management, monitors the revenue and expenses, and ensures overall compliance including keeping the records for the audit. The vendor manages the daily operations of the program. The school's site administrators monitor the vendor's daily operations of the program and any school staff who participate in the daily operations of the program.



GENERAL QUESTIONS

Literacy First Charter Schools does not participate in ASES or 21st CCLC.



TRANSITIONAL KINDERGARTEN AND KINDERGARTEN

The vendor is aware of the 10:1 ratio of staff to TK/K students and will maintain the necessary ratio. This will be monitored by the school's site administrators. The vendor's staff are trained in the proper care and support for TK/K students and are knowledgeable regarding age appropriate curriculum and activities. This will also be monitored by site administrators who are also trained in the care and support of TK/K students as well as in age appropriate curriculum and activities.

SAMPLE PROGRAM SCHEDULE

On full days of school, we plan to run the program from 6:00am - 8:00am. When these two hours are added to a 7 hour 15 minute school day (8:00am - 3:15pm at the Primary and Liberty Academies and 8:10am - 3:25pm at the Junior Academy) our program meets the 9 hour requirement. On half days of school, we plan to run the program from 6:00am - 8:00am and from 11:45am - 3:15pm. When these 5 hours and 30 minutes are added to a 3 hour 30 minute school day (8:00am-11:30am at the Primary and Liberty Academies and 8:10am-11:45am at the Junior Academy), our program meets the 9 hour requirement. On the 30 non school days, we plan to run the program from 7:00am to 4:00pm.

