

# Local Control Accountability Plan and Annual Update (LCAP) Template

[Addendum](#): General instructions & regulatory requirements.

[Appendix A](#): Priorities 5 and 6 Rate Calculations

[Appendix B](#): Guiding Questions: Use as prompts (not limits)

[LCFF Evaluation Rubrics](#): Essential data to support completion of this LCAP. Please analyze the LEA's full data set; specific links to the rubrics are also provided within the template.

LEA Name	Contact Name and Title	Email and Phone
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## 2017-20 Plan Summary

### The Story

Literacy First Charter Schools is located in East San Diego County. The school is located at four separate sites, serving a diverse population, reflective of the communities we serve, of students K-12th grade. Additionally, LFCS includes Freedom Academy, an independent study program for students K-8.

The Literacy First Charter Schools' **Mission** states that:

We exist to **nurture** the whole child from kindergarten through high school graduation by **igniting** a passion for comprehensive L I T E R A C Y and **equipping** our students to wholeheartedly participate in their community.

**OUR VISION** is:

Literacy First views education as a process, not a product, which enables students to go from learning to read, to reading to learn. LFCS desires to shape

**L** Literate, life-long learners

**I** Independent thinkers

**T** Technologically literate citizens

**E** Enthusiastic and highly qualified teachers

**R** Reliable assessments that provide students a productive educational experience

**A** Aspiring leaders who positively impact their community

**C** Community that understands and supports the mission of LFCS

**Y** Yearly fiscal sound budget

**OUR VALUES** are the following:

## **NURTURE**

All children will be known, recognized for their unique and creative nature and be comfortable to take risks. All staff will be invested in the success of each student through continuous professional development All parents will be recognized as invaluable resources

## **IGNITE**

All children will be cultured, and literate in a wide-range of subjects All staff will have an enthusiasm for teaching using research proven methods where student success is expected About Our School All parents will be enthusiastically drawn into the school environment

## **EQUIP**

All children will be self-directed, life-long learners and innovative leaders All staff will encourage students to be productive, independent, values-conscious thinkers All families will serve as links to the community where students can become informed participants in the democratic process.]

## **LCAP Highlights**

Identify and briefly summarize the key features of this year's LCAP.

It seemed that if we were going to develop a driving document that would be meaningful, it needed to be structured in such a way that everyone in the organization from housekeeping through the executive director, parents and students would have the ability to understand in a simple manner the point of this process. For that reason, the LCAP team was intentional in the number of goals, the range of their inclusion and the purpose behind them. An acrostic was developed that aligns with these goals so that all stakeholders can clearly recognize what our goals are and why. Every member of our organization understands their "job" and the "why" in accomplishing these goals for the benefit of our LFCS K12 student population.

The acrostic is **TAPS: Teachers Trained**

**Academic Accountability**

**Parent Connected**

**Students Protected]**

## **Review of Performance**

Based on a review of performance on the state indicators and local performance indicators included in the LCFF Evaluation Rubrics, progress toward LCAP goals, local self-assessment tools, stakeholder input, or other information, what progress is the LEA most proud of and how does the LEA plan to maintain or build upon that success? This may include identifying any specific examples of how past increases or improvements in services for low-income students, English learners, and foster youth have led to improved performance for these students.

## **Greatest Progress**

LFCS implemented an intervention program that was more intentional and research driven. It has a strong progress monitoring tool. With these services, we are able to see significant growth in the initial reading ability of many of our struggling readers. Intervention specialists along with our Language Support Staff worked closely in providing services and in monitoring progress of these students. Students supported by this program were Language support students and students that are on a Tier 2 or Tier 3 Support Plan. Additionally, our high school program has our academy program that serves any student that come to us reading, writing or comprehending below grade level. This program is surgical and specific. We have seen students take ownership of their own success and work their way up and out of this program with great success. Finally, in our 7<sup>th</sup> and 8<sup>th</sup> grade program we have developed a similar sort of program which provides intentional time for students to receive pull out services, of language support, resource, additional tutoring and homework help during the regular school day. This allows core academic time to be uninterrupted. This time also allows for all students to get robotics/STEAM training and enrichment time in special projects.

Referring to the LCFF Evaluation Rubrics, identify any state indicator or local performance indicator for which overall performance was in the “Red” or “Orange” performance category or where the LEA received a “Not Met” or “Not Met for Two or More Years” rating. Additionally, identify any areas that the LEA has determined need significant improvement based on review of local performance indicators or other local indicators. What steps is the LEA planning to take to address these areas with the greatest need for improvement?

## **Greatest Needs**

While LFCS overall data is very high, we will continue to work to develop the skills of our lowest Language support students. These generally tend to be the neediest students that are new to the country or have been in poorly performing schools prior to coming to LFCS. Additionally, we will continue to work to develop our students with disabilities numbers to ensure maximum progress given the needs of each individual student. At the high school level are programs will continue to develop to provide a broader variety of classes to meet a variety of interests and educational pathways. According to our dashboard data our area of greatest need is with our English Learner population Given that this is a significant percentage of our student body, this is an area of deliberate intervention. Although the percentage is 84.3% and that is a +1.8% increase, it does remain an area of continued concern to ensure that all students are succeeding. Our upper grade Hispanic population tends to be the concern as these students come to us from other than LFCS schools and are historically low upon entry to our schools. Additionally, our resource students are another group that requires more attention. Obviously, due to the nature of these students, it is not surprising that they are scoring lower than the typical students, however, we are eager for all students to achieve to their greatest potential. In keeping data to see goals met we are closely analyzing IEP goals, goals met and services rendered. The percentage of goals met is in the range of 70-80% depending on the campus and specific area of service: resource, speech, OT and other support services. These are increases over the past year. The high school reports the least increase in goals met, which is in some part due to the nature of the student and ability to comply or not.

Overall, LFCS is very intentional and prescriptive in providing services to all students, and in particular those that are shown to have a specific academic need.

Referring to the LCFF Evaluation Rubrics, identify any state indicator for which performance for any student group was two or more performance levels below the “all student” performance. What steps is the LEA planning to take to address these performance gaps?

## Performance Gaps

While LFCS overall data is high comparatively speaking, we are working to develop more effective ways to increase our college readiness numbers, our AG course offerings at the high school and ways to increase our math scores at the high school level to be consistent with the scores of other subgroups. We are partnering with online providers, working with the local community colleges and developing opportunities for our high school students to be able to get dual credit for courses taken at the high school level. Additionally, this year we have been intentional about dialoguing with our high school students regarding “showing up” for the state testing. Due to the nature of this test, there is no incentive for students to do well. We have worked to bring understanding to the “why” of this and enculturate an attitude of “the best” in testing. This has been a successful effort based on recent early test data.

If not previously addressed, identify the two to three most significant ways that the LEA will increase or improve services for low-income students, English learners, and foster youth.

## Increased or Improved services

As stated in the previous two sections, LFCS has developed a school wide in house monitoring tool that allows us to track student progress for all students that are in any special program, including Language support, Rti and Resource students. This program will provide valuable, easily accessible information for staff that pertain specifically to their students only. This type of accountability and monitoring will allow progress monitoring and program modification to occur in a much more fluid and real time manner. It provides accountability for the instructor as well as the student.

## Budget Summary

Complete the table below. LEAs may include additional information or more detail, including graphics.

### DESCRIPTION

### AMOUNT

Total General Fund Budget Expenditures For LCAP Year

\$ [\$16,697,304.00]

Total Funds Budgeted for Planned Actions/Services to Meet The Goals in the LCAP for LCAP Year

\$ [\$1,249,140.00]

The LCAP is intended to be a comprehensive planning tool but may not describe all General Fund Budget Expenditures. Briefly describe any of the General Fund Budget Expenditures specified above for the LCAP year not included in the LCAP.

[While the Supplemental Grant (\$1,183,097) will be used to support described programs and budgeted accordingly, it is anticipated the some general purpose revenue is budgeted (\$22,128) to cover the programmatic needs, additional staff training opportunities, and the cost of changes to English Learner testing.]

### DESCRIPTION

### AMOUNT

**DESCRIPTION****AMOUNT**

Total Projected LCFF Revenues for LCAP Year

\$ [16,697,304]

# Annual Update

LCAP Year Reviewed: 2017-18

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed.

## Goal 1

To improve student achievement, students will receive instruction by teachers who participate in ongoing Professional Development, participate in professional learning communities and training that aligns with the mission, vision and values of LFCS.

State and/or Local Priorities addressed by this goal:

State Priorities: [1A, 1B, 2B, 4E, 6C]

Local Priorities: [NA]

## Annual Measureable Outcomes

Expected

Actual

[All students will be instructed by teachers who engage in ongoing PD in 21st Century Learning including CCSS in ELA/ELD, Math, History Frameworks, and brain based, research proven strategies.]

Teachers received specific training during training week that built capacity into our LFCS program. Additionally, each teacher spent the school year researching a topic of their area of interest which was shared to team leads, small team groups and the whole group in a variety of manners.

[With 3 consecutive years at LFCS, all EL students will advance at least one performance level annually as determined by ELPAC]

Given the nature of the new ELPAC, it is not possible to determine this goal. ELPAC data is not similar in the manner in which it is reported compared to CELDT.

[Increase EL Reclassification Rates by an additional 5% annually]

This year reclassification was done based off of CELDT scores. This goal was met.

Students with Disabilities will meet annual IEP Goals

Each campus has determined their goals met. Goals met ranged in the 70-80% rate, with an increase from last year. Data at the high school was 60-70% goals met.

Expected

Actual

Administer annual staff surveys

Surveying was done through the communication tool of our lead teachers and department heads. Additionally, all lead staff, including admin participated in analyzing our program, staff and needs. This occurs quarterly. Program improvements and modifications are done based on this feedback.

### Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

#### Action 1

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
<p>[Professional Development for all teachers &amp; admin will be provided in the following arenas: Brain Compatible Strategies Developing Benchmark Assessments Common Core Implementation EL Strategies In addition to ongoing training listed above, teachers will be provided with individual coaching in effective classroom instruction.]</p>	<p>During training week, each area listed was addressed. Additionally, grade levels and departments routinely met to determine appropriate strategies were being used based on new curriculum and follow up from training from past year. Specific brain based training was offered for all staff with about 80% participation. Benchmarking assessments are an ongoing part of the high school program. 7/8 is developing this concept.</p>	<p>[\$15,800]</p>	<p>[\$16,210]</p>

#### Action 2

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
<p>[LFCS will pay for Professional Development workshops, classes, and trainings throughout the summer and school year in order to provide staff time to review student achievement data and</p>	<p>Specific training for our EL staff and the new ELPAC Quantum Nights program was offered for all staff</p>	<p>[\$28,500]</p>	<p>[\$26,850]</p>

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
implement plans of action to improve student achievement for all students.	AIMSweb for our K8 staff CASSP training AP Reader training AP teacher training Athletic Coach training Quantum live coaching		

### Action 3

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
LFCS will use funds to cover expenses for IEP meetings including Educational Specialist Para-professionals, Psychologist, Principal, etc.	LFCS used funds to cover expenses for IEP meetings including Educational Specialist Para-professionals, Psychologist, Principal, and subs	\$4,700	[\$5,260]

### Action 4

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Annual surveys will be created to inform staff and reflect on their knowledge in implementing the common core curriculum in the classroom. Disaggregated data will provide feedback and determine if additional professional development is required or necessary.	State testing data was disaggregated by team/ teacher and grade. This allowed specific attention to be paid to the needs of specific grade levels, students and teachers. The same process was used with AP test scores to determine teacher effectiveness and/or student success. Based on the data, strategies were implemented to ensure the greatest success for both student and teacher.	[\$3,500]	[\$12,760]

Planned  
Actions/Services

Actual  
Actions/Services

Budgeted  
Expenditures

Estimated Actual  
Expenditures

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### Action 5

Planned  
Actions/Services

Actual  
Actions/Services

Budgeted  
Expenditures

Estimated Actual  
Expenditures

EL expenditures to include ELPAC Testing, Testing Coordinator salary, and resources needed to develop benchmark assessments for EL Learners.	Fall CELDT testing, Spring ELPAC Testing, Testing Coordinator salary, and resources needed to develop benchmark assessments for English Learners	[\$88,600]	[\$104,500]
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### Action 6

Planned  
Actions/Services

Actual  
Actions/Services

Budgeted  
Expenditures

Estimated Actual  
Expenditures

Professional Development for all language support teachers and intervention specialist on ELA Frameworks and LFCS masterplan will be provided to insure our reclassification goal is met.	Language support teachers were trained in our language support program. Intervention team was trained using our specific programs. All received training on the progress monitoring and the overall goal of LFCS.	[\$32,200]	[\$28,750]
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### Action 7

Planned  
Actions/Services

Actual  
Actions/Services

Budgeted  
Expenditures

Estimated Actual  
Expenditures

A full time EL Coordinator will be employed to provide training for teachers, conduct classroom observations and support academic needs of ELL's	A full time EL Coordinator will be was employed to provide training for teachers, conduct classroom observations, develop the testing schedule for all sites and support academic needs of ELL's	[\$96,400]	[\$82,600]
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## Goal 2

Implementation of a school-wide Common Core aligned assessment system to effectively analyze student performance data on an ongoing basis to improve instruction, close the achievement gap, and ensure that all students meet or exceed state standards.

State and/or Local Priorities addressed by this goal:

State Priorities: [1A, 1B, 4A, 4B, 4D]

Local Priorities: [NA]

### Annual Measureable Outcomes

Expected

Actual

[90% of teachers will meet highly qualified criteria.]

90% of teachers meet highly qualified criteria.

[All students will have access to curriculum & instructional materials in ELA & Math that are aligned to common core]

All students have access to curriculum & instructional materials in ELA & Math that are aligned to common core

[All students 3rd-8th will be assessed in ELA & Math Benchmark Assessments: 3 times per year]

All students Kinder-8th are assessed in ELA & Math Benchmark Assessments: 3 times per year. High School students are benchmark tested in content areas quarterly.

75% of continuing students will meet individually set growth targets in Reading

Students Meeting or Exceeding Standards on CAASPP (ELA & MATH) will show at least one year of growth from 2015 to 2016.

Students not meeting or nearly meeting standards will make greater than one year's growth to reach meeting standards or greater within 3 consecutive years of attending Literacy First Charter Schools.

## Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

### Action 1

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Teacher Quality, Highly Qualified Teacher Authorizations, Program Costs to include: Coursework for supplemental credentials CLAD certifications Coursework to become NCLB certified Common core implementation training Brain compatible classroom training. New Teacher Training & Mentoring.	Funds were expended to train teachers through direct coaching to improve Teacher Quality, and ensure highly qualified teacher authorizations. Coursework for supplemental credentials including admin credentials, SPED, and CLAD certifications New curriculum training in ELA and Math Brain compatible classroom strategies, AP teacher training, robotics and computer science training, progress monitoring tools and new Teacher training, induction programs, internship programing & mentoring	[\$37,800]	[\$46,200]

### Action 2

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Transitional common core aligned curriculum & instructional materials will be purchased for ELA & Math.	Final purchases for ELA and Math	[\$188,600]	[\$256,800]

### Action 3

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
IT Tech Support and infrastructure	This is an ongoing and ever expense.	\$30,000	[\$98,700]

Planned  
Actions/Services

Actual  
Actions/Services

Budgeted  
Expenditures

Estimated Actual  
Expenditures

upgrades will be purchased to allow for implementation & administration for CAASPP/SBAC Testing to Grades 3-8 and High School

### Action 4

Planned  
Actions/Services

Actual  
Actions/Services

Budgeted  
Expenditures

Estimated Actual  
Expenditures

LFCS will purchase new technology (Laptops & Thin Clients Desktops) for student use w/assessments, academic support, instruction, and conducting academic research.

This is an ongoing and ever project.

[\$96,800]

[138,500]

### Goal 3

Engage parents through education, communication, and collaboration to promote student academic success & engagement.

State and/or Local Priorities addressed by this goal:

State Priorities: [3A, 3B, 3C, 5, 6]

Local Priorities: [NA]

### Annual Measureable Outcomes

Expected

Actual

[Implement strategic plan, collect data, assess impact that parent involvement has increased by 10% based on previous year data.]

Hours worked....

[Host at least 4 parent workshops & trainings with a 3% increase in

4 Parent "connection" sessions were offered. Additionally, two

Expected

Actual

attendance from 2015-16 school year]

cyber sense programs were offered as well as a “parenting” workshop.

Expand school wide volunteer opportunities in coordination with PTLC

Our parent organization, PTLC has done a good job of building community and families in school events. Additionally our DELAC committee has been intentional about getting second language parents engaged with good success. DELAC hosted a school wide free event with huge success this year.

### Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

#### Action 1

Planned  
Actions/Services

Actual  
Actions/Services

Budgeted  
Expenditures

Estimated Actual  
Expenditures

Funds will be used to implement the strategic plan as outlined in 2016-15 school year. Additionally, funds will cover the cost of disaggregating data in a manner that can be translated to all families.

Funds were used to implement the strategic plan as outlined in 2016-15 school year. Additionally, funds covered the cost of disaggregating data in a manner that could be translated to all families.

[\$12,250]

[\$12,000]

#### Action 2

Planned  
Actions/Services

Actual  
Actions/Services

Budgeted  
Expenditures

Estimated Actual  
Expenditures

Costs associated with hosting parent workshop & trainings:  
Common Core 202  
How to interpret assessments  
CAASPP Scores  
How to navigate the public school system  
In addition to other tools to engage and

Costs associated with hosting parent workshop & trainings:  
How to interpret assessments  
CAASPP Scores  
Homework how to's  
School related issues, relating to mental health

[\$5,700]

[\$6,200]

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
promote student success from home.]	Cyber Sense Building Capacity in our children		

### Action 3

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Ongoing translation services will be provided to students and their families where English is not the first language per needs basis.	Ongoing translation services are provided to students and their families where English is not the first language per needs basis in written word, oral language and in video.	\$7,000	[\$5,300]

### Goal 4

To provide all students with a safe well-maintained facility and a positive learning climate that supports the academic, social, emotional and physical needs of all students.

State and/or Local Priorities addressed by this goal:

State Priorities: [1C, 2, 4B, 5A, 5D, 5E, 6C]

Local Priorities: [NA]

### Annual Measureable Outcomes

Expected	Actual
All students will receive instruction in facilities that are safe, secure, clean and well maintained.	All students receive instruction in facilities that are safe, secure, clean and well maintained.

Expected

Actual

95% of Grade K-8 students will participate in quarterly community service projects]	97% of Grade K-8 students participated in quarterly community
[95% of LFCS, LCHS 9-12 students will participate in a schoolwide community service project.]	95% of LFCS, LCHS 9-12 students participated in a school wide community service project.]
95% of LCHS Seniors will participate in a Service Learning Project & assessed by a clearly defined rubric.	95% of LCHS Seniors will participate in a Service Learning Project & assessed by a clearly defined rubric.
Decrease the number by .5% of students missing 18 days or more.	
Identify students for academic intervention & provide an RTI (Response to Intervention) for each student , K-8	This is ongoing and continuous: Identify students for academic intervention & develop a MTSS for each student , K-8
Identify Students 9-12 for academic intervention & provide an RTI (Response to Intervention) thru the LCHS Academy program.	Identify Students 9-12 for academic intervention & & develop a MTSS thru the LCHS Academy program.

**Actions / Services**

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

**Action 1**

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
A school wide Attendance review policy will be implemented. Funds will be used to conduct training of staff, meetings to review implementation, and developing policies to increase student attendance.	Program implemented. Overall attendance rate school wide K12 is 96.57%, which is a .12% drop, mostly due to a season of flu.	[\$3,685]	[\$2,840]

**Action 2**

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
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Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
<p>LFCS will provide targeted academic intervention at no cost to families over the summer, to include:            Summer Camp programs (Camp Catch-Up)            Summer EL Programs            Summer High School Math Programs.</p>	<p>LFCS will provide targeted academic intervention at no cost to families over the summer, to include:            Summer Intervention programs (Camp Catch-Up) for 2- 6 grades            Summer EL Programs for 2- 6 grades            Summer High School Math Classes</p>	<p>[\$117,200]</p>	<p>[\$158,600]</p>

### Action 3

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
<p>Funds will be used to streamline the SST Process including assessing students for academic, behavioral and/or social intervention, communicating with parents, reviewing student records/data, and developing Individualized Learning Plans with growth targets or referral to IEP/504 Plan.</p>	<p>Funds used to streamline the student support and resource and/or intervention process including assessing students for academic, behavioral and/or social intervention, communicating with parents, reviewing student records/data, and developing Individualized Learning Plans with growth targets or referral to IEP/504 Plan.</p>	<p>\$6,500</p>	<p>[\$14,250]</p>

### Action 4

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
<p>LFCS will host celebration assemblies for student recognition on academic goals, leadership, character values and attendance. Funds will cover the expenditures of these assemblies and student acknowledgement</p>	<p>LFCS hosts celebration assemblies for student recognition on academic goals, leadership, character values and attendance. Funds cover the expenditures of these assemblies and student acknowledgements.</p>	<p>\$850</p>	<p>[\$1,120]</p>

## Action 5

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Stakeholders will plan, promote & implement Service Learning Projects & Project-Based Lessons, and develop clearly defined rubrics using funds allocated to ensure 90% of students meet or exceed the goal or participating in community based service projects.	[Add actual actions/services here]	\$42,000	[\$52,700]

## Action 6

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
In order to provide academic intervention for all students, in addition to writing Individualized Learning Plans (MTSS) LFCS will provide counselors, advisors, and/or mental health professionals to help students meet their academic, emotional, mental and social goals.	[Add actual actions/services here]	\$88,500	[\$92,600]

## Action 7

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
In order to provide academic intervention for all students, in addition to writing Individualized Learning Plans (MTSS) LFCS will provide counselors, advisors, and/or mental health professionals to help students meet their academic, emotional, mental and social goals.	[Add actual actions/services here]	\$88,500	[\$86,400]

# Analysis

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

The LFCS team works very cohesively to see that all students learn and are making progress. The implementation of our progress monitoring tools has provided more specific data and accountability for both students and teachers.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

Our data indicates that the LFCS team is doing a really good job of providing a safe, nurturing environment in which students can do nothing but learn.

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

[Add text here]

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

[Add text here]

# Stakeholder Engagement

LCAP Year: 2017-18

## Involvement Process for LCAP and Annual Update

How, when, and with whom did the LEA consult as part of the planning process for this LCAP/Annual Review and Analysis?

LFCS engaged a variety of parents, staff and board members in this process.

Parent Connection meetings (quarterly)

Parent Team Meeting information session (January)

DELAC Committee meetings (fall, winter, spring, EOY)

Classified Employee meeting (fall, spring)

Certificated Staff meeting (fall training week, spring)

Board meeting information session (fall and EOY)

## Impact on LCAP and Annual Update

How did these consultations impact the LCAP for the upcoming year?

The meetings provided feedback, information and awareness to the ownership of each entity in accomplishing the goals set

As a charter school with a strong mission, stakeholders are eager to be a part of the team in order to meet the need

Parents, in general, were surprised at the difference in charter funding which provided further information as they “join in” and become advocates for the movement of “CHOICE”

By and large are families are very pleased with the services, programs and achievement they are experiencing with their own children. This makes for a very unified team. Their input is valued in a variety of ways and considered as programs are developed.

# Goals, Actions, & Services

Strategic Planning Details and Accountability

Complete a copy of the following table for each of the LEA's goals. Duplicate the table as needed.

(Select from New Goal, Modified Goal, or Unchanged Goal)

Modified

## Goal 1

To improve student achievement, students will receive instruction by teachers who participate in ongoing Professional Development, participate in professional learning communities and training that aligns with the mission, vision and values of LFCS

### State and/or Local Priorities addressed by this goal:

State Priorities: [1, 2, 4, 6]

Local Priorities: [List Local Priorities here]

### Identified Need:

While maintaining the latest regarding the implementation of the common core standards, LFCS recognizes that ongoing training for teachers on effective pedagogy, research driven strategies and implementation is necessary to the effective implementation of programs that support all students in a high quality learning environment.

### Expected Annual Measureable Outcomes

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
1A	All students will be instructed by teachers who engage in ongoing PD in 21st Century	Maintain baseline	Maintain baseline	Maintain baseline

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
	Learning including CCSS in ELA/ELD, Math, History Frameworks, and brain based, research proven strategies.			
2B	With 3 consecutive years at LFCS, all EL students will advance at least one performance level annually as determined by ELPAC	With the initiation of the new ELPAC this is going to be an experimental year regarding the meaning of the levels. There is not a correlation at this point, it seems between CELDT levels previously maintained to the levels we have recently received with the ELPAC	Once a baseline can be established this goal will take on meaning.	Maintain baseline
4E	Increase EL Reclassification Rates by an additional 5% annually	Maintain baseline	Maintain baseline	Maintain baseline
1B	Students with Disabilities will meet annual IEP Goals	The goal would be to have a 75-80% met rate on IEP goals.	Increase by 2%	Maintain 2%
6C	Administer annual staff surveys	Maintain baseline	Maintain baseline	Maintain baseline

## Planned Actions / Services

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

# Action 1

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from All, Students with Disabilities, or Specific Student Groups)

[ALL]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

[ALL SCHOOLS]

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from English Learners, Foster Youth, and/or Low Income)

[Add Students to be Served selection here]

**Scope of Services:**

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

[LEA Wide]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

[ALL SCHOOLS]

**Actions/Services**

Select from New, Modified, or Unchanged for 2017-18

Unchanged

2017-18 Actions/Services

Select from New, Modified, or Unchanged for 2018-19

Modified

2018-19 Actions/Services

Select from New, Modified, or Unchanged for 2019-20

Modified

2019-20 Actions/Services

2017-18 Actions/Services

Professional Development for all teachers & admin will be provided in the following areas:  
 Brain Compatible Strategies  
 Developing Benchmark Assessments  
 Common Core Implementation  
 EL Strategies  
 In addition to ongoing training listed above, teachers will be provided with individual coaching in effective classroom instruction]

2018-19 Actions/Services

Professional Development for all teachers & admin will be provided in the following areas:  
 Brain Compatible Strategies, Visible learning  
 Developed Benchmark Assessments  
 Common Core Implementation  
 NGSS Implementation  
 EL Strategies  
 MTSS programs  
 In addition to ongoing training listed above, teachers will be provided with individual coaching in effective classroom instruction as well as updated information on the above.

2019-20 Actions/Services

[Professional Development for all teachers & admin will be provided in the following areas:  
 Brain Compatible Strategies, Visible learning  
 Developed Benchmark Assessments  
 EL Strategies  
 MTSS programs  
 Updated Social Sciences implementation  
 In addition to ongoing training listed above, teachers will be provided with individual coaching in effective classroom instruction as well as updated information on the above.

**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
Amount	\$15,800	\$16,200	\$16,400
Source	1000-1999	1000-1999	1000-1999
Budget Reference	Certificated Salaries	Certificated Salaries	Certificated Salaries

## Action 2

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

### Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

[ALL]

### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

[ALL SCHOOLS]

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

### Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

[Add Students to be Served selection here]

### Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

[LEA Wide]

### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

[ALL SCHOOLS]

## Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

2017-18 Actions/Services

LFCS will pay for Professional Development workshops, classes, and trainings throughout the summer and school year in order to provide staff, time to review student achievement data and implement plans of action to improve student achievement for all students.

Select from New, Modified, or Unchanged for 2018-19

Unchanged

2018-19 Actions/Services

LFCS will pay for Professional Development workshops, classes, and trainings throughout the summer and school year in order to provide staff, time to review student achievement data and implement plans of action to improve student achievement for all students.

Select from New, Modified, or Unchanged for 2019-20

Unchanged

2019-20 Actions/Services

LFCS will pay for Professional Development workshops, classes, and trainings throughout the summer and school year in order to provide staff, time to review student achievement data and implement plans of action to improve student achievement.

## Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$28,500	\$31,500	\$31,500
Source	5200-000	5200-000	5200-000
Budget Reference	Staff Training	Staff Training	Staff Training

## Action 3

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

### Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

[ALL]

### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

[ALL SCHOOLS]

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

### Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

[Add Students to be Served selection here]

### Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

[LEA Wide]

### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

[ALL SCHOOLS]

## Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Select from New, Modified, or Unchanged for 2017-18

Modified

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

Unchanged

2017-18 Actions/Services

LFCS will use funds to cover expenses for IEP meetings including Educational Specialist Para-professionals, Psychologist, Principal and subs.

2018-19 Actions/Services

LFCS will use funds to cover expenses for IEP meetings including Educational Specialist Para-professionals, Psychologist, Principal and subs.

2019-20 Actions/Services

LFCS will use funds to cover expenses for IEP meetings including Educational Specialist Para-professionals, Psychologist, Principal and subs.

**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
Amount	\$4700	\$8200	\$6500
Source	5200-000	5200-000	5200-000
Budget Reference	Staff Development	Staff Development	Staff Development

**Action 4**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from All, Students with Disabilities, or Specific Student Groups)

[ALL]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

[ALL SCHOOLS]

**OR**

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from English Learners, Foster Youth, and/or Low Income)

[Add Students to be Served selection here]

**Scope of Services:**

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

[LEA Wide]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

[ALL SCHOOLS]

**Actions/Services**

Select from New, Modified, or Unchanged for 2017-18

Modified

Select from New, Modified, or Unchanged for 2018-19

Modified

Select from New, Modified, or Unchanged for 2019-20

Unchanged

**2017-18 Actions/Services**

Annual surveys created to inform staff and reflect on their knowledge in implementing the common core curriculum in the classroom. Disaggregated data will provide feedback and determine if additional professional development is required or necessary.

**2018-19 Actions/Services**

A feedback process will inform staff and reflect on the effectiveness of the implementing the new standards based curriculum in the classroom. Disaggregated data will provide feedback and determine if additional professional development is required or necessary.

**2019-20 Actions/Services**

A feedback process will inform staff and reflect on the effectiveness of the implementing the new standards based curriculum in the classroom. Disaggregated data will provide feedback and determine if additional professional development is required or necessary.

**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
Amount	\$3500	\$13500	\$13500
Source	1000-1999	1000-1999	1000-1999

Year	2017-18	2018-19	2019-20
Budget Reference	Certificated Teachers	Certificated Teachers	Certificated Teachers

**Action 5**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from All, Students with Disabilities, or Specific Student Groups)

[ALL]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

[ALL SCHOOLS]

**OR**

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from English Learners, Foster Youth, and/or Low Income)

[Add Students to be Served selection here]

**Scope of Services:**

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

[LEA Wide]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

[ALL SCHOOLS]

**Actions/Services**

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Unchanged

Modified

Modified

2017-18 Actions/Services

2018-19 Actions/Services

2019-20 Actions/Services

EL expenditures to include ELPAC Testing, Testing Coordinator salary, and resources needed to develop benchmark assessments for EL Learners.

EL expenditures to include ELPAC Testing, Testing Coordinator salary, and resources needed to develop programs for EL Learners

EL expenditures to include ELPAC Testing, Testing Coordinator salary, and resources needed to develop programs for EL Learners

**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
Amount	\$88,600	\$112,500	\$113,000
Source	1000-1999	1000-1999	1000-1999
Budget Reference	Certificated Teachers	Certificated Teachers	Certificated Teachers

**Action 6**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from All, Students with Disabilities, or Specific Student Groups)

[ALL]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

[ALL SCHOOLS]

**OR**

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

<b>Students to be Served:</b> (Select from English Learners, Foster Youth, and/or Low Income)	<b>Scope of Services:</b> (Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))	<b>Location(s):</b> (Select from All Schools, Specific Schools, and/or Specific Grade Spans)
[Add Students to be Served selection here]	[LEA Wide]	[ALL SCHOOLS]

**Actions/Services**

Select from New, Modified, or Unchanged for 2017-18	Select from New, Modified, or Unchanged for 2018-19	Select from New, Modified, or Unchanged for 2019-20
Modified	Unchanged	Unchanged

2017-18 Actions/Services	2018-19 Actions/Services	2019-20 Actions/Services
Professional Development for all language support teachers and intervention specialist on academic frameworks and LFCS masterplan will be provided to insure reclassification goal is met.	Professional Development for all language support teachers and intervention specialist on academic frameworks and LFCS masterplan will be provided to insure reclassification goal is met.	Professional Development for all language support teachers and intervention specialist on academic frameworks and LFCS masterplan will be provided to insure reclassification goal is met.

**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
Amount	\$32,200	\$32,500	\$32,500
Source	5200-000/1000-1999	5200-000/1000-1999	5200-000/1000-1999
Budget Reference	Staff Training/Certificated Teachers	Staff Training/Certificated Teachers	Staff Training/Certificated Teachers

## Action 7

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from All, Students with Disabilities, or Specific Student Groups)

[ALL]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

[ALL SCHOOLS]

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from English Learners, Foster Youth, and/or Low Income)

[Add Students to be Served selection here]

**Scope of Services:**

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

[LEA Wide]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

[ALL SCHOOLS]

### Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

Unchanged

2017-18 Actions/Services

A EL Coordinator will be employed to provide training for teachers, conduct classroom observations and support academic needs of ELL's

2018-19 Actions/Services

A EL Coordinator will be employed to provide training for teachers, conduct classroom observations and support academic needs of ELL's

2019-20 Actions/Services

A EL Coordinator will be employed to provide training for teachers, conduct classroom observations and support academic needs of ELL's

## Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$96,400	\$98,500	\$98,750
Source	1000-1999	1000-1999	1000-1999
Budget Reference	Certificated Teachers	Certificated Teachers	Certificated Teachers

Select from New Goal, Modified Goal, or Unchanged Goal)

Modified

## Goal 2

Implementation of a school-wide standards aligned assessment system to effectively analyze student performance data on an ongoing basis to improve instruction, close the achievement gap, and ensure that all students meet or exceed state standards.

### State and/or Local Priorities addressed by this goal:

State Priorities: [1, 2, 4, 7, 8]

Local Priorities: [List Local Priorities here]

### Identified Need:

In order to effectively educate our students, it is necessary to have an assessment tool that provides accurate data regarding students' progress and present levels in a variety of content areas K12.

## Expected Annual Measureable Outcomes

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
1A	Teachers will meet highly qualified criteria As determined by specific criteria	90% of teachers will meet highly qualified criteria As determined by specific criteria	95% of teachers will meet highly qualified criteria. As determined by specific criteria	97% of Teachers will meet highly qualified criteria. As determined by specific criteria
1B	All students will have access to curriculum & instructional materials in ELA & Math that are aligned to common core	All students have access to curriculum & instructional materials in ELA & Math that are aligned to common core	Additional NGSS curriculum Maintain baseline	Additional Social Science curriculum Maintain baseline
4B	All students Kinder-8th are assessed in ELA & Math Benchmark Assessments: 3 times per year. High School students are benchmark tested in content areas quarterly.	Maintain baseline	Maintain baseline	Maintain baseline
4A	Individually set growth targets will be established for all students K-9 that are deemed progressing at below grade level.	75% of continuing students will meet individually set growth targets in reading as identified by their teacher	85% of continuing students will meet individual growth targets in Reading.	88% of continuing students will meet individual growth targets in Reading.
4A	Students Meeting or Exceeding Standards on CAASPP (ELA & MATH) will show at least one year of growth annually, 3 <sup>rd</sup> – 8 <sup>th</sup>	Maintain baseline	Maintain baseline	

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
	grade.			Maintain baseline
4D	Students not meeting or nearly meeting standards will be identified and supported by an intervention program specific to the area of need.	Maintain baseline  To reach meeting standards or greater within 3 consecutive years of attending Literacy First	Maintain baseline  To reach meeting standards or greater within 3 consecutive years of attending Literacy First	Maintain baseline

## Planned Actions / Services

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

### Action 1

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from All, Students with Disabilities, or Specific Student Groups)

[ALL]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

[ALL SCHOOLS]

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from English Learners, Foster Youth, and/or Low Income)

[Add Students to be Served selection here]

**Scope of Services:**

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

[LEA Wide]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

[ALL SCHOOLS]

**Actions/Services**

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Modified

Unchanged

Unchanged

**2017-18 Actions/Services**

Teacher Quality, Highly Qualified Teacher Authorizations, Program Costs to include:  
 Coursework for supplemental credentials  
 CLAD certifications  
 Coursework to become NCLB certified  
 Common core implementation training  
 Brain compatible classroom training.  
 New Teacher Training & Mentoring

**2018-19 Actions/Services**

Funds were expended to train teachers through direct coaching to improve Teacher Quality, and ensure highly qualified teacher authorizations.  
 Coursework for supplemental credentials including admin credentials, SPED, and CLAD certifications  
 New curriculum training in ELA and Math  
 Brain compatible classroom strategies, AP teacher training, robotics and computer science training, progress monitoring tools and new Teacher training, induction programs, internship programing & mentoring

**2019-20 Actions/Services**

Funds were expended to train teachers through direct coaching to improve Teacher Quality, and ensure highly qualified teacher authorizations.  
 Coursework for supplemental credentials including admin credentials, SPED, and CLAD certifications  
 New curriculum training in ELA and Math  
 Brain compatible classroom strategies, AP teacher training, robotics and computer science training, progress monitoring tools and new Teacher training, induction programs, internship programing & mentoring

**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
Amount	\$37,800	\$47,500	\$48,400
Source	1000-1999	1000-1999	1000-1999
Budget Reference	Certificated Teachers	Certificated Teachers	Certificated Teachers

## Action 2

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from All, Students with Disabilities, or Specific Student Groups)

[ALL]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

[ALL SCHOOLS]

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from English Learners, Foster Youth, and/or Low Income)

[Add Students to be Served selection here]

**Scope of Services:**

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

[LEA Wide]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

[ALL SCHOOLS]

### Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Modified

2017-18 Actions/Services

Common core aligned curriculum & instructional materials will be purchased for ELA & Math.

Select from New, Modified, or Unchanged for 2018-19

Modified

2018-19 Actions/Services

Common core aligned curriculum & instructional materials implemented for ELA & Math. Transitional phase for Science

Select from New, Modified, or Unchanged for 2019-20

Unchanged

2019-20 Actions/Services

Transitional phase for Science curriculum and exploratory for social sciences.

### Budgeted Expenditures

Year	2017-18	2018-19	2019-20
------	---------	---------	---------

Year	2017-18	2018-19	2019-20
Amount	\$188,600	\$265,500	\$270,000
Source	1000-1999	1000-1999	1000-1999
Budget Reference	Certificated Teachers	Certificated Teachers	Certificated Teachers

### Action 3

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from All, Students with Disabilities, or Specific Student Groups)

[ALL]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

[ALL SCHOOLS]

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from English Learners, Foster Youth, and/or Low Income)

[Add Students to be Served selection here]

**Scope of Services:**

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

[LEA Wide]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

[ALL SCHOOLS]

**Actions/Services**

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Modified

Select from New, Modified, or Unchanged for 2019-20

New

2017-18 Actions/Services

IT Tech Support and infrastructure upgrades will be purchased to allow for implementation & administration for CAASPP/SBAC Testing to Grades 3-8 and High School

2018-19 Actions/Services

IT Tech Support and infrastructure upgrades will be purchased to allow for implementation & administration for CAASPP Testing to Grades 3-8 and High School and AIMSweb implementation

2019-20 Actions/Services

IT Tech Support and infrastructure upgrades will be purchased to allow for implementation & administration for CAASPP Testing to Grades 3-8 and High School, AIMSweb implementation, and additional benchmarking online assessments.

**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
Amount	\$30,000	\$98,700	\$98,700
Source	4300-000/2400-000	4300-000/2400-000	4300-000/2400-000
Budget Reference	Technology Material/Tech	Technology Material/Tech	Technology Material/Tech

**Action 4**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from All, Students with Disabilities, or Specific Student Groups)

[ALL]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

[ALL SCHOOLS]

**OR**

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from English Learners, Foster Youth, and/or Low Income)

[Add Students to be Served selection here]

**Scope of Services:**

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

[LEA Wide]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

[ALL SCHOOLS]

**Actions/Services**

Select from New, Modified, or Unchanged for 2017-18

.Unchanged

Select from New, Modified, or Unchanged for 2018-19

Modified

Select from New, Modified, or Unchanged for 2019-20

Modified

**2017-18 Actions/Services**

LFCS will purchase new technology (Laptops & Tablets) for student use w/assessments, academic support, instruction, and conducting academic research.

**2018-19 Actions/Services**

LFCS will update as needed new technology and software for student use w/assessments, academic support, instruction, and conducting academic research.

**2019-20 Actions/Services**

LFCS will update as needed new technology and software for student use w/assessments, academic support, instruction, and conducting academic research.

**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
Amount	\$96,800	\$141,000	\$141,000
Source	4300-000	4300-000	4300-000
Budget Reference	Technology Materials	Technology Materials	Technology Materials

Select from New Goal, Modified Goal, or Unchanged Goal)

[Unchanged]

### Goal 3

Engage parents through education, communication, and collaboration to promote student academic success & engagement.

#### State and/or Local Priorities addressed by this goal:

State Priorities: [2, 3, 5, 6]

Local Priorities: [List Local Priorities here]

#### Identified Need:

[Parents expressed concerns regarding new state and federal mandates as they pertained to their student’s education and well-being.

Parents expressed concerns regarding new state and federal mandates as they pertained to their student’s education and well-being.

#### Expected Annual Measureable Outcomes

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
3A-C	Implement strategic plan, collect data, assess impact that parent involvement has increased	Implement strategic plan, collect data, and assess impact that parent involvement has increased by 10% based on previous year data.	Continue to implement strategic plan, collect data & assess long-term impact	Continue to implement strategic plan, collect data & assess long-term impact
3C	Host at least 4 parent workshops & trainings	Maintain baseline		

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
	with a 3% increase in attendance from 2015-16 school year		Maintain baseline	Maintain baseline
3A-C	Expand school wide volunteer opportunities in coordination with PTLC	Maintain baseline	Maintain baseline	Maintain baseline

## Planned Actions / Services

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

### Action 1

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from All, Students with Disabilities, or Specific Student Groups)

[ALL]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

[ALL SCHOOLS]

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from English Learners, Foster Youth, and/or Low Income)

[Add Students to be Served selection here]

**Scope of Services:**

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

[LEA Wide]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

[ALL SCHOOLS]

### Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Modified

Select from New, Modified, or Unchanged for 2019-20

Modified

2017-18 Actions/Services

Funds will be used to implement the strategic plan as outlined in 2016-15 school year. Additionally, funds will cover the cost of disaggregating data in a manner that can be translated to all families.

2018-19 Actions/Services

Funds will be used to connect parents to the school and their students through a variety of activities, educational and community building. Data will be delivered in a parent friendly and meaningful manner including to second language parents.

2019-20 Actions/Services

Funds will be used to connect parents to the school and their students through a variety of activities, educational and community building. Data will be delivered in a parent friendly and meaningful manner including to second language parents.

**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
Amount	\$12,250	\$15,250	\$16200
Source	1000-1999	1000-1999	1000-1999
Budget Reference	Certificated Salary	Certificated Salary	Certificated Salary

**Action 2**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from All, Students with Disabilities, or Specific Student Groups)

[ALL]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

[ALL SCHOOLS]

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from English Learners, Foster Youth, and/or Low Income)

[Add Students to be Served selection here]

**Scope of Services:**

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

[LEA Wide]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

[ALL SCHOOLS]

**Actions/Services**

Select from New, Modified, or Unchanged for 2017-18

.Unchanged

Select from New, Modified, or Unchanged for 2018-19

Modified

Select from New, Modified, or Unchanged for 2019-20

New

2017-18 Actions/Services

Costs associated with hosting parent workshop & trainings:  
 Common Core 202  
 How to interpret assessments  
 CAASPP Scores  
 How to navigate the public school system  
 In addition to other tools to engage and promote student success from home.

2018-19 Actions/Services

Costs associated with hosting parent workshop & trainings:  
 How to interpret assessments  
 CAASPP Scores  
 Homework how to's  
 School related issues, relating to mental health  
 Cyber Sense  
 Building Capacity in our children  
 In addition to other tools to engage and promote student success from home.

2019-20 Actions/Services

Costs associated with hosting parent workshop & trainings that are relevant to the time and their students.  
 In addition to other tools to engage and promote student success from home.

**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
------	---------	---------	---------

Year	2017-18	2018-19	2019-20
Amount	\$5,700	\$6700	\$6750
Source	1000-1999	1000-1999	1000-1999
Budget Reference	Certificated Salary	Certificated Salary	Certificated Teachers

### Action 3

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from All, Students with Disabilities, or Specific Student Groups)

[ALL]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

[ALL SCHOOLS]

**OR**

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from English Learners, Foster Youth, and/or Low Income)

[Add Students to be Served selection here]

**Scope of Services:**

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

[LEA Wide]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

[ALL SCHOOLS]

**Actions/Services**

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Modified

Select from New, Modified, or Unchanged for 2019-20

Modified

### 2017-18 Actions/Services

Ongoing translation services will be provided to students and their families where English is not the first language per needs basis.

### 2018-19 Actions/Services

Ongoing translation services will be provided to students and their families where English is not the first language per needs basis.

### 2019-20 Actions/Services

Ongoing translation services will be provided to students and their families where English is not the first language per needs basis.

### Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$7000	\$7000	\$7000
Source	2100	2100	2100
Budget Reference	Teacher Aid	Teacher Aid	Teacher Aid

(Select from New Goal, Modified Goal, or Unchanged Goal)

[Unchanged]

## Goal 4

To provide all students with a safe well-maintained facility and a positive learning climate that supports the academic, social, emotional and physical needs of all students.

### State and/or Local Priorities addressed by this goal:

State Priorities: [1, 2, 4, 5, 6, 8]

Local Priorities: [List Local Priorities here]

**Identified Need:**

LFCS serves a large population with a vast range of socio-economic statuses. Stakeholders agree that in order to blend the diversity within our school population and create a joyful learning environment that meets the social, emotional, physical and academic needs for student well-being a safe well-maintained environment is necessary.

**Expected Annual Measureable Outcomes**

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
1C	All students will receive instruction in facilities that are safe, secure, clean and well maintained.	Maintain baseline	Maintain baseline	Maintain baseline
6C	Participation in quarterly community service projects	95% of Grade K-8 students will participate in quarterly community service projects.	100% of Grade K-8 students will participate in quarterly community service projects.	100% of Grade K-8 students will participate in quarterly community service projects.
6C	95% of LFCS, LCHS 9-12 students will participate in a schoolwide community service project.	Maintain baseline	Maintain baseline	Maintain baseline
5E	95% of LCHS Seniors will participate in a Service Learning Project & assessed by a clearly	Maintain baseline	Maintain baseline	Maintain baseline

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
	defined rubric.			
5A	Assess student attendance rates	Decrease the number by .5% of students missing 18 days or more.	Decrease the number by .1% of students missing 18 days or more.	Decrease the number by .1% of students missing 18 days or more.
4B	Identify students for academic intervention & provide an support system through MTSS for each student , K-8	Maintain baseline	Maintain baseline	Maintain baseline
5D-E	Identify Students 9-12 for academic intervention & provide a support system through MTSS for each thru the LCHS Academy program.	Maintain baseline	Maintain baseline	Maintain baseline

## Planned Actions / Services

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

### Action 1

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

#### Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

[ALL]

#### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

[ALL SCHOOLS]

**OR**

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

<b>Students to be Served:</b> (Select from English Learners, Foster Youth, and/or Low Income)	<b>Scope of Services:</b> (Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))	<b>Location(s):</b> (Select from All Schools, Specific Schools, and/or Specific Grade Spans)
[Add Students to be Served selection here]	[LEA Wide]	[ALL SCHOOLS]

**Actions/Services**

Select from New, Modified, or Unchanged for 2017-18	Select from New, Modified, or Unchanged for 2018-19	Select from New, Modified, or Unchanged for 2019-20
Unchanged	Modified	Modified

2017-18 Actions/Services

A school wide Attendance review policy will be implemented. Funds will be used to conduct training of staff, meetings to review implementation, and developing policies to increase student attendance.

2018-19 Actions/Services

A school wide Attendance review policy will be implemented. Funds will be used to update training of staff, meetings to review implementation, and develop policies and/or strategies to increase student attendance.

2019-20 Actions/Services

Funds will be used to update training of staff, meetings to review implementation, and develop policies and/or strategies to increase student attendance.

**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
Amount	\$3,685	\$6800	\$7500
Source	2100	2100	2100

Year	2017-18	2018-19	2019-20
Budget Reference	Classified Staff	Classified Staff	Classified Staff

## Action 2

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from All, Students with Disabilities, or Specific Student Groups)

[ALL]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

[ALL SCHOOLS]

**OR**

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from English Learners, Foster Youth, and/or Low Income)

[Add Students to be Served selection here]

**Scope of Services:**

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

[LEA Wide]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

[ALL SCHOOLS]

**Actions/Services**

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Modified

Select from New, Modified, or Unchanged for 2019-20

Modified

2017-18 Actions/Services

2018-19 Actions/Services

2019-20 Actions/Services

### 2017-18 Actions/Services

LFCS will provide targeted academic intervention at no cost to families over the summer, to include:  
 Summer Camp programs (Camp Catch-Up)  
 Summer EL Programs  
 Summer High School Math Programs.]

### 2018-19 Actions/Services

LFCS will provide targeted academic intervention at no cost to families over the summer, to include:  
 Summer Intervention programs (Camp Catch-Up) for 2- 6 grades  
 Summer EL Programs for 2- 6 grades  
 Summer High School Math Classes

### 2019-20 Actions/Services

LFCS will provide targeted academic intervention at no cost to families over the summer, to include:  
 Summer Intervention programs (Camp Catch-Up) for 2- 6 grades  
 Summer EL Programs for 2- 6 grades  
 Summer High School Math Classes

### Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$117,200	\$160,500	\$160,500
Source	1000-1999	1000-1999	1000-1999
Budget Reference	Certificated Salary	Certificated Salary	Certificated Salary

### Action 3

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

#### Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

[ALL]

#### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

[ALL SCHOOLS]

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from English Learners, Foster Youth, and/or Low Income)

[Add Students to be Served selection here]

**Scope of Services:**

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

[LEA Wide]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

[ALL SCHOOLS]

**Actions/Services**

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Modified

Select from New, Modified, or Unchanged for 2019-20

Unchanged

**2017-18 Actions/Services**

Funds will be used to streamline the SST Process including assessing students for academic, behavioral and/or social intervention, communicating with parents, reviewing student records/data, and developing Individualized Learning Plans with growth targets or referral to IEP/504 Plan.

**2018-19 Actions/Services**

Funds used to streamline the student support and resource and/or intervention process including assessing students for academic, behavioral and/or social intervention, communicating with parents, reviewing student records/data, and developing Individualized Learning Plans with growth targets or referral to IEP/504

**2019-20 Actions/Services**

Funds used to streamline the student support and resource and/or intervention process including assessing students for academic, behavioral and/or social intervention, communicating with parents, reviewing student records/data, and developing Individualized Learning Plans with growth targets or referral to IEP/504

**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
Amount	\$6,500	\$6,500	\$6,500
Source	1000-1999	1000-1999	1000-1999
Budget Reference	Certificated Salary	Certificated Salary	Certificated Salary

## Action 4

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

### Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

[ALL]

### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

[ALL SCHOOLS]

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

### Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

[Add Students to be Served selection here]

### Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

[LEA Wide]

### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

[ALL SCHOOLS]

## Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

2017-18 Actions/Services

LFCS will host celebration assemblies for student recognition on academic goals, leadership, character values and attendance. Funds will cover the expenditures of these assemblies and student acknowledgement

Select from New, Modified, or Unchanged for 2018-19

Unchanged

2018-19 Actions/Services

LFCS will host celebration assemblies for student recognition on academic goals, leadership, character values and attendance. Funds will cover the expenditures of these assemblies and student acknowledgement

Select from New, Modified, or Unchanged for 2019-20

Unchanged

2019-20 Actions/Services

LFCS will host celebration assemblies for student recognition on academic goals, leadership, character values and attendance. Funds will cover the expenditures of these assemblies and student acknowledgement

## Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$850	\$2850	\$2850
Source	4100	4100	4100
Budget Reference	Instructional Materials	Instructional Materials	Instructional Materials

### Action 5

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from All, Students with Disabilities, or Specific Student Groups)

[ALL]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

[ALL SCHOOLS]

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from English Learners, Foster Youth, and/or Low Income)

[Add Students to be Served selection here]

**Scope of Services:**

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

[LEA Wide]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

[ALL SCHOOLS]

**Actions/Services**

Select from New, Modified, or Unchanged for 2017-18

Modified

Select from New, Modified, or Unchanged for 2018-19

Modified

Select from New, Modified, or Unchanged for 2019-20

Modified

**2017-18 Actions/Services**

Funds will be used to streamline the SST Process including assessing students for academic, behavioral and/or social intervention, communicating with parents, reviewing student records/data, and developing Individualized Learning Plans with growth targets or referral to IEP/504 Plan.

**2018-19 Actions/Services**

Funds used to streamline the student support and resource and/or intervention process including assessing students for academic, behavioral and/or social intervention, communicating with parents, reviewing student records/data, and developing Individualized Learning Plans with growth targets or referral to IEP/504

**2019-20 Actions/Services**

Funds used to streamline the student support and resource and/or intervention process including assessing students for academic, behavioral and/or social intervention, communicating with parents, reviewing student records/data, and developing Individualized Learning Plans with growth targets or referral to IEP/504

**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
Amount	\$28,500	\$92,600	\$92,600
Source	1000-1999	1000-1999	1000-1999
Budget Reference	Certificated Staff	Certificated Staff	Certificated Staff

**Action 6**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from All, Students with Disabilities, or Specific Student Groups)

[ALL]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

[ALL SCHOOLS]

**OR**

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from English Learners, Foster Youth, and/or Low Income)

[Add Students to be Served selection here]

**Scope of Services:**

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

[LEA Wide]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

[ALL SCHOOLS]

**Actions/Services**

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

Unchanged

**2017-18 Actions/Services**

Stakeholders will plan, promote & implement Service Learning Projects & Project-Based Lessons, and develop clearly defined rubrics using funds allocated to ensure 90% of students meet or exceed the goal or participating in community based service projects.

**2018-19 Actions/Services**

Stakeholders will plan, promote & implement Service Learning Projects & Project-Based Lessons, and develop clearly defined rubrics using funds allocated to ensure 90% of students meet or exceed the goal or participating in community based service projects.

**2019-20 Actions/Services**

Stakeholders will plan, promote & implement Service Learning Projects & Project-Based Lessons, and develop clearly defined rubrics using funds allocated to ensure 90% of students meet or exceed the goal or participating in community based service projects.

**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
Amount	\$42,000	\$54,200	\$54,200
Source	1000-1999	1000-1999	1000-1999
Budget Reference	Certificated Staff	Certificated Staff	Certificated Staff

## Action 7

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from All, Students with Disabilities, or Specific Student Groups)

[ALL]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

[ALL SCHOOLS]

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from English Learners, Foster Youth, and/or Low Income)

[Add Students to be Served selection here]

**Scope of Services:**

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

[LEA Wide]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

[ALL SCHOOLS]

### Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Modified

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

Unchanged

#### 2017-18 Actions/Services

In order to provide academic intervention for all students, in addition to writing Individualized Learning Plans (MTSS) LFCS will provide counselors, advisors, and/or mental health professionals to help students meet their academic, emotional, mental and social goals.

#### 2018-19 Actions/Services

In order to provide academic intervention for all students, in addition to writing Individualized Learning Plans (MTSS) LFCS will provide counselors, advisors, and/or mental health professionals to help students meet their academic, emotional, mental and social goals.

#### 2019-20 Actions/Services

In order to provide academic intervention for all students, in addition to writing Individualized Learning Plans (MTSS) LFCS will provide counselors, advisors, and/or mental health professionals to help students meet their academic, emotional, mental and social goals.

## Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$88,500	\$91,500	\$91,500
Source	1000-1999	1000-1999	1000-1999
Budget Reference	Certificated Staff	Certificated Teachers	Certificated Teachers

## Demonstration of Increased or Improved Services for Unduplicated Pupils

LCAP Year: **2017-18**

Estimated Supplemental and Concentration Grant Funds

Percentage to Increase or Improve Services

\$ 1,243,403.00

[100.5%] %

Describe how services provided for unduplicated pupils are increased or improved by at least the percentage identified above, either qualitatively or quantitatively, as compared to services provided for all students in the LCAP year.

Identify each action/service being funded and provided on a schoolwide or LEA-wide basis. Include the required descriptions supporting each schoolwide or LEA-wide use of funds (see instructions).

The services provided for our unduplicated students specifically funded are generally used in the area of language support, reading comprehension and math support. Specific monitoring tools are used to determine each student's ability to thrive as it relates to their individual status, either as a language support student, a struggling learner or a student that needs additional support in any variety or combination of subjects, content or skills. This applies to all LFCS students K12.



# Addendum

*The Local Control and Accountability Plan (LCAP) and Annual Update Template documents and communicates local educational agencies' (LEAs) actions and expenditures to support student outcomes and overall performance. The LCAP is a three-year plan, which is reviewed and updated annually, as required. Charter schools may complete the LCAP to align with the term of the charter school's budget, typically one year, which is submitted to the school's authorizer. The LCAP and Annual Update Template must be completed by all LEAs each year.*

*For school districts, the LCAP must describe, for the school district and each school within the district, goals and specific actions to achieve those goals for all students and each student group identified by the Local Control Funding Formula (LCFF) (ethnic, socioeconomically disadvantaged, English learners, foster youth, pupils with disabilities, and homeless youth), for each of the state priorities and any locally identified priorities.*

*For county offices of education, the LCAP must describe, for each county office of education-operated school and program, goals and specific actions to achieve those goals for all students and each LCFF student group funded through the county office of education (students attending juvenile court schools, on probation or parole, or expelled under certain conditions) for each of the state priorities and any locally identified priorities. School districts and county offices of education may additionally coordinate and describe in their LCAPs services funded by a school district that are provided to students attending county-operated schools and programs, including special education programs.*

*If a county superintendent of schools has jurisdiction over a single school district, the county board of education and the governing board of the school district may adopt and file for review and approval a single LCAP consistent with the requirements in Education Code (EC) sections 52060, 52062, 52066, 52068, and 52070. The LCAP must clearly articulate to which entity's budget (school district or county superintendent of schools) all budgeted and actual expenditures are aligned.*

*Charter schools must describe goals and specific actions to achieve those goals for all students and each LCFF subgroup of students including students with disabilities and homeless youth, for each of the state priorities that apply for the grade levels served or the nature of the program operated by the charter school, and any locally identified priorities. For charter schools, the inclusion and description of goals for state priorities in the LCAP may be modified to meet the grade levels served and the nature of the programs provided, including modifications to reflect only the statutory requirements explicitly applicable to charter schools in the EC. Changes in LCAP goals and actions/services for charter schools that result from the annual update process do not necessarily constitute a material revision to the school's charter petition.*

*For questions related to specific sections of the template, please see instructions below:*

## **Instructions: Linked Table of Contents**

Plan Summary

Annual Update

Stakeholder Engagement

Goals, Actions, and Services

Planned Actions/Services

Demonstration of Increased or Improved Services for Unduplicated Students

*For additional questions or technical assistance related to completion of the LCAP template, please contact the local county office of education, or the CDE's Local Agency Systems Support Office at: 916-319-0809 or by email at: [lcff@cde.ca.gov](mailto:lcff@cde.ca.gov).*

### **Plan Summary**

The LCAP is intended to reflect an LEA's annual goals, actions, services and expenditures within a fixed three-year planning cycle. LEAs must include a plan summary for the LCAP each year.

When developing the LCAP, enter the appropriate LCAP year, and address the prompts provided in these sections. When developing the LCAP in year 2 or year 3, enter the appropriate LCAP year and replace the previous summary information with information relevant to the current year LCAP.

In this section, briefly address the prompts provided. These prompts are not limits. LEAs may include information regarding local program(s), community demographics, and the overall vision of the LEA. LEAs may also attach documents (e.g., the LCFF Evaluation Rubrics data reports) if desired and/or include charts illustrating goals, planned outcomes, actual outcomes, or related planned and actual expenditures.

An LEA may use an alternative format for the plan summary as long as it includes the information specified in each prompt and the budget summary table.

The reference to LCFF Evaluation Rubrics means the evaluation rubrics adopted by the State Board of Education under *EC* Section 52064.5.

### **Budget Summary**

The LEA must complete the LCAP Budget Summary table as follows:

- **Total LEA General Fund Budget Expenditures for the LCAP Year:** This amount is the LEA's total budgeted General Fund expenditures for the LCAP year. The LCAP year means the fiscal year for which an LCAP is adopted or updated by July 1. The General Fund is the main operating fund of the LEA and accounts for all activities not accounted for in another fund. All activities are reported in the General Fund unless there is a compelling reason to account for an activity in another fund. For further information please refer to the *California School Accounting Manual* (<http://www.cde.ca.gov/fg/ac/sal/>). (Note: For some charter schools that follow governmental fund accounting, this amount is the total budgeted expenditures in the Charter Schools Special Revenue Fund. For charter schools that follow

the not-for-profit accounting model, this amount is total budgeted expenses, such as those budgeted in the Charter Schools Enterprise Fund.)

- **Total Funds Budgeted for Planned Actions/Services to Meet the Goals in the LCAP for the LCAP Year:** This amount is the total of the budgeted expenditures associated with the actions/services included for the LCAP year from all sources of funds, as reflected in the LCAP. To the extent actions/services and/or expenditures are listed in the LCAP under more than one goal, the expenditures should be counted only once.
- **Description of any use(s) of the General Fund Budget Expenditures specified above for the LCAP year not included in the LCAP:** Briefly describe expenditures included in total General Fund Expenditures that are not included in the total funds budgeted for planned actions/services for the LCAP year. (Note: The total funds budgeted for planned actions/services may include funds other than general fund expenditures.)
- **Total Projected LCFF Revenues for LCAP Year:** This amount is the total amount of LCFF funding the LEA estimates it will receive pursuant to *EC* sections 42238.02 (for school districts and charter schools) and 2574 (for county offices of education), as implemented by *EC* sections 42238.03 and 2575 for the LCAP year respectively.

## Annual Update

The planned goals, expected outcomes, actions/services, and budgeted expenditures must be copied verbatim from the previous year's\* approved LCAP; in addition, list the state and/or local priorities addressed by the planned goals. Minor typographical errors may be corrected.

\* For example, for LCAP year 2017/18 of the 2017/18 – 2019/20 LCAP, review the goals in the 2016/17 LCAP. Moving forward, review the goals from the most recent LCAP year. For example, LCAP year 2020/21 will review goals from the 2019/20 LCAP year, which is the last year of the 2017/18 – 2019/20 LCAP.

## Annual Measurable Outcomes

For each goal in the prior year, identify and review the actual measurable outcomes as compared to the expected annual measurable outcomes identified in the prior year for the goal.

## Actions/Services

Identify the planned Actions/Services and the budgeted expenditures to implement these actions toward achieving the described goal. Identify the **actual** actions/services implemented to meet the described goal and the estimated actual annual expenditures to implement the actions/services. As applicable, identify any changes to the students or student groups served, or to the planned location of the actions/services provided.

## Analysis

Using actual annual measurable outcome data, including data from the LCFF Evaluation Rubrics, analyze whether the planned actions/services were effective in achieving the goal. Respond to the prompts as instructed.

- Describe the overall implementation of the actions/services to achieve the articulated goal. Include a discussion of relevant challenges and successes experienced with the implementation process.
- Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.
- Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures. Minor variances in expenditures or a dollar-for-dollar accounting is not required.
- Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the data provided in the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

## Stakeholder Engagement

Meaningful engagement of parents, students, and other stakeholders, including those representing the student groups identified by LCFF, is critical to the development of the LCAP and the budget process. *EC* identifies the minimum consultation requirements for school districts and county offices of education as consulting with teachers, principals, administrators, other school personnel, local bargaining units of the school district, parents, and pupils in developing the LCAP. *EC* requires charter schools to consult with teachers, principals, administrators, other school personnel, parents, and pupils in developing the LCAP. In addition, *EC* Section 48985 specifies the requirements for the translation of notices, reports, statements, or records sent to a parent or guardian.

The LCAP should be shared with, and LEAs should request input from, school site-level advisory groups, as applicable (e.g., school site councils, English Learner Advisory Councils, student advisory groups, etc.), to facilitate alignment between school-site and district-level goals and actions. An LEA may incorporate or reference actions described in other plans that are being undertaken to meet specific goals.

**Instructions:** The stakeholder engagement process is an ongoing, annual process. The requirements for this section are the same for each year of a three-year LCAP. When developing the LCAP, enter the appropriate LCAP year, and describe the stakeholder engagement process used to develop the LCAP and Annual Update. When developing the LCAP in year 2 or year 3, enter the appropriate LCAP year and replace the previous stakeholder narrative(s) and describe the stakeholder engagement process used to develop the current year LCAP and Annual Update.

**School districts and county offices of education:** Describe the process used to consult with the Parent Advisory Committee, the English Learner Parent Advisory Committee, parents, students, school personnel, the LEA's local bargaining units, and the community to inform the development of the LCAP and the annual review and analysis for the indicated LCAP year.

**Charter schools:** Describe the process used to consult with teachers, principals, administrators, other school personnel, parents, and students to inform the development of the LCAP and the annual review and analysis for the indicated LCAP year.

Describe how the consultation process impacted the development of the LCAP and annual update for the indicated LCAP year, including the goals, actions, services, and expenditures.

## Goals, Actions, and Services

LEAs must include a description of the annual goals, for all students and each LCFF identified group of students, to be achieved for each state priority as applicable to type of LEA. An LEA may also include additional local priorities. This section shall also include a description of the specific planned actions an LEA will take to meet the identified goals, and a description of the expenditures required to implement the specific actions.

**School districts and county offices of education:** The LCAP is a three-year plan, which is reviewed and updated annually, as required.

**Charter schools:** The number of years addressed in the LCAP may align with the term of the charter schools budget, typically one year, which is submitted to the school's authorizer. If year 2 and/or year 3 is not applicable, charter schools must specify as such.

### New, Modified, Unchanged

As part of the LCAP development process, which includes the annual update and stakeholder engagement, indicate if the goal, identified need, related state and/or local priorities, and/or expected annual measurable outcomes for the current LCAP year or future LCAP years are modified or unchanged from the previous year's LCAP; or, specify if the goal is new.

## Goal

State the goal. LEAs may number the goals using the "Goal #" box for ease of reference. A goal is a broad statement that describes the desired result to which all actions/services are directed. A goal answers the question: What is the LEA seeking to achieve?

### Related State and/or Local Priorities

List the state and/or local priorities addressed by the goal. The LCAP must include goals that address each of the state priorities, as applicable to the type of LEA, and any additional local priorities; however, one goal may address multiple priorities. ([Link to State Priorities](#))

### Identified Need

Describe the needs that led to establishing the goal. The identified needs may be based on quantitative or qualitative information, including, but not limited to, results of the annual update process or performance data from the LCFF Evaluation Rubrics, as applicable.

### Expected Annual Measurable Outcomes

For each LCAP year, identify the metric(s) or indicator(s) that the LEA will use to track progress toward the expected outcomes. LEAs may identify metrics for specific student groups. Include in the baseline column the most recent data associated with this metric or indicator available at the time of adoption of the LCAP for the first year of the three-year plan. The most recent data associated with a metric or indicator includes data as reported in the annual update of the LCAP year immediately preceding the three-year plan, as applicable. The baseline data shall remain unchanged throughout the three-year LCAP. In the subsequent year columns, identify the progress to be made in each year of the three-year cycle of the LCAP. Consider how expected outcomes in any given year are related to the expected outcomes for subsequent years.

The metrics may be quantitative or qualitative, but at minimum an LEA must use the applicable required metrics for the related state priorities, in each LCAP year as applicable to the type of LEA. For the student engagement priority metrics, as applicable, LEAs must calculate the rates as described in the [LCAP Template Appendix, sections \(a\) through \(d\)](#).

## **Planned Actions/Services**

For each action/service, the LEA must complete either the section “For Actions/Services not included as contributing to meeting Increased or Improved Services Requirement” or the section “For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement.” The LEA shall not complete both sections for a single action.

### **For Actions/Services Not Contributing to Meeting the Increased or Improved Services Requirement**

#### Students to be Served

The “Students to be Served” box is to be completed for all actions/services except for those which are included by the LEA as contributing to meeting the requirement to increase or improve services for unduplicated students. Indicate in this box which students will benefit from the actions/services by entering “All”, “Students with Disabilities”, or “Specific Student Group(s)”. If “Specific Student Group(s)” is entered, identify the specific student group(s) as appropriate.

#### Location(s)

Identify the location where the action/services will be provided. If the services are provided to all schools within the LEA, the LEA must identify “All Schools”. If the services are provided to specific schools within the LEA or specific grade spans only, the LEA must enter “Specific Schools” or “Specific Grade Spans”. Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades K-5), as appropriate.

**Charter schools** operating more than one site, authorized within the same charter petition, may choose to distinguish between sites by entering “Specific Schools” and identifying the site(s) where the actions/services will be provided. For charter schools operating only one site, “All Schools” and “Specific Schools” may be synonymous and, therefore, either would be appropriate. Charter schools may use either term provided they are used in a consistent manner through the LCAP.

### **For Actions/Services Contributing to Meeting the Increased or Improved Services Requirement:**

#### Students to be Served

For any action/service contributing to the LEA’s overall demonstration that it has increased or improved services for unduplicated students above what is provided to all students (see Demonstration of Increased or Improved Services for Unduplicated Students section, below), the LEA must identify the unduplicated student group(s) being served.

#### Scope of Service

For each action/service contributing to meeting the increased or improved services requirement, identify the scope of service by indicating “LEA-wide”, “Schoolwide”, or “Limited to Unduplicated Student Group(s)”. The LEA must identify one of the following three options:

- If the action/service is being funded and provided to upgrade the entire educational program of the LEA, enter “LEA-wide.”
- If the action/service is being funded and provided to upgrade the entire educational program of a particular school or schools, enter “schoolwide”.
- If the action/service being funded and provided is limited to the unduplicated students identified in “Students to be Served”, enter “Limited to Unduplicated Student Group(s)”.

**For charter schools and single-school school districts**, “LEA-wide” and “Schoolwide” may be synonymous and, therefore, either would be appropriate. For charter schools operating multiple schools (determined by a unique CDS code) under a single charter, use “LEA-wide” to refer to all schools under the charter and use “Schoolwide” to refer to a single school authorized within the same charter petition. Charter schools operating a single school may use “LEA-wide” or “Schoolwide” provided these terms are used in a consistent manner through the LCAP.

#### Location(s)

Identify the location where the action/services will be provided. If the services are provided to all schools within the LEA, the LEA must indicate “All Schools”. If the services are provided to specific schools within the LEA or specific grade spans only, the LEA must enter “Specific Schools” or “Specific Grade Spans”. Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades K-5), as appropriate.

**Charter schools** operating more than one site, authorized within the same charter petition, may choose to distinguish between sites by entering “Specific Schools” and identify the site(s) where the actions/services will be provided. For charter schools operating only one site, “All Schools” and “Specific Schools” may be synonymous and, therefore, either would be appropriate. Charter schools may use either term provided they are used in a consistent manner through the LCAP.

#### Actions/Services

For each LCAP year, identify the actions to be performed and services provided to meet the described goal. Actions and services that are implemented to achieve the identified goal may be grouped together. LEAs may number the action/service using the “Action #” box for ease of reference.

#### New/Modified/Unchanged:

- Enter “New Action” if the action/service is being added in any of the three years of the LCAP to meet the articulated goal.
- Enter “Modified Action” if the action/service was included to meet an articulated goal and has been changed or modified in any way from the prior year description.
- Enter “Unchanged Action” if the action/service was included to meet an articulated goal and has not been changed or modified in any way from the prior year description.
  - If a planned action/service is anticipated to remain unchanged for the duration of the plan, an LEA may enter “Unchanged Action” and leave the subsequent year columns blank rather than having to copy/paste the

action/service into the subsequent year columns. Budgeted expenditures may be treated in the same way as applicable.

**Note:** The goal from the prior year may or may not be included in the current three-year LCAP. For example, when developing year 1 of the LCAP, the goals articulated in year 3 of the preceding three-year LCAP will be from the prior year.

**Charter schools** may complete the LCAP to align with the term of the charter school's budget that is submitted to the school's authorizer. Accordingly, a charter school submitting a one-year budget to its authorizer may choose not to complete the year 2 and year 3 portions of the "Goals, Actions, and Services" section of the template. If year 2 and/or year 3 is not applicable, charter schools must specify as such.

### **Budgeted Expenditures**

For each action/service, list and describe budgeted expenditures for each school year to implement these actions, including where those expenditures can be found in the LEA's budget. The LEA must reference all fund sources for each proposed expenditure. Expenditures must be classified using the California School Accounting Manual as required by EC sections 52061, 52067, and 47606.5.

Expenditures that are included more than once in an LCAP must be indicated as a duplicated expenditure and include a reference to the goal and action/service where the expenditure first appears in the LCAP.

If a county superintendent of schools has jurisdiction over a single school district, and chooses to complete a single LCAP, the LCAP must clearly articulate to which entity's budget (school district or county superintendent of schools) all budgeted expenditures are aligned.

## **Demonstration of Increased or Improved Services for Unduplicated Students**

This section must be completed for each LCAP year. When developing the LCAP in year 2 or year 3, copy the "Demonstration of Increased or Improved Services for Unduplicated Students" table and enter the appropriate LCAP year. Using the copy of the section, complete the section as required for the current year LCAP. Retain all prior year sections for each of the three years within the LCAP.

### **Estimated Supplemental and Concentration Grant Funds**

Identify the amount of funds in the LCAP year calculated on the basis of the number and concentration of low income, foster youth, and English learner students as determined pursuant to *California Code of Regulations*, Title 5 (5 CCR) Section 15496(a)(5).

### **Percentage to Increase or Improve Services**

Identify the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year as calculated pursuant to 5 CCR Section 15496(a)(7).

Consistent with the requirements of 5 CCR Section 15496, describe how services provided for unduplicated pupils are increased or improved by at least the percentage calculated as compared to services provided for all students in the LCAP year. To improve services means to grow services in quality and to increase services means to grow services in quantity. This description must address how the action(s)/service(s) limited for one or more unduplicated student group(s), and any

schoolwide or districtwide action(s)/service(s) supported by the appropriate description, taken together, result in the required proportional increase or improvement in services for unduplicated pupils.

If the overall increased or improved services include any actions/services being funded and provided on a schoolwide or districtwide basis, identify each action/service and include the required descriptions supporting each action/service as follows.

For those services being provided on an LEA-wide basis:

- For school districts with an unduplicated pupil percentage of 55% or more, and for charter schools and county offices of education: Describe how these services are **principally directed to** and **effective in** meeting its goals for unduplicated pupils in the state and any local priorities.
- For school districts with an unduplicated pupil percentage of less than 55%: Describe how these services are **principally directed to** and **effective in** meeting its goals for unduplicated pupils in the state and any local priorities. Also describe how the services are **the most effective use of the funds to** meet these goals for its unduplicated pupils. Provide the basis for this determination, including any alternatives considered, supporting research, experience or educational theory.

For school districts only, identify in the description those services being funded and provided on a schoolwide basis, and include the required description supporting the use of the funds on a schoolwide basis:

- For schools with 40% or more enrollment of unduplicated pupils: Describe how these services are **principally directed to** and **effective in** meeting its goals for its unduplicated pupils in the state and any local priorities.
- For school districts expending funds on a schoolwide basis at a school with less than 40% enrollment of unduplicated pupils: Describe how these services are **principally directed to** and how the services are **the most effective use of the funds to** meet its goals for English learners, low income students and foster youth, in the state and any local priorities.

# State Priorities

**Priority 1: Basic Services** addresses the degree to which:

- A. Teachers in the LEA are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- B. Pupils in the school district have sufficient access to the standards-aligned instructional materials; and
- C. School facilities are maintained in good repair.

**Priority 2: Implementation of State Standards** addresses:

- A. The implementation of state board adopted academic content and performance standards for all students, which are:
  - a. English Language Arts – Common Core State Standards (CCSS) for English Language Arts
  - b. Mathematics – CCSS for Mathematics
  - c. English Language Development (ELD)
  - d. Career Technical Education
  - e. Health Education Content Standards
  - f. History-Social Science
  - g. Model School Library Standards
  - h. Physical Education Model Content Standards
  - i. Next Generation Science Standards
  - j. Visual and Performing Arts
  - k. World Language; and
- B. How the programs and services will enable English learners to access the CCSS and the ELD standards for purposes of gaining academic content knowledge and English language proficiency.

**Priority 3: Parental Involvement** addresses:

- A. The efforts the school district makes to seek parent input in making decisions for the school district and each individual school site;
- B. How the school district will promote parental participation in programs for unduplicated pupils; and
- C. How the school district will promote parental participation in programs for individuals with exceptional needs.

**Priority 4: Pupil Achievement** as measured by all of the following, as applicable:

- A. Statewide assessments;
- B. The Academic Performance Index;
- C. The percentage of pupils who have successfully completed courses that satisfy University of California (UC) or California State University (CSU) entrance requirements, or programs of study that align with state board approved career technical educational standards and framework;
- D. The percentage of English learner pupils who make progress toward English proficiency as measured by the California English Language Development Test (CELDT);
- E. The English learner reclassification rate;
- F. The percentage of pupils who have passed an advanced placement examination with a score of 3 or higher; and
- G. The percentage of pupils who participate in, and demonstrate college preparedness pursuant to, the Early Assessment Program, or any subsequent assessment of college preparedness.

**Priority 5: Pupil Engagement** as measured by all of the following, as applicable:

- A. School attendance rates;
- B. Chronic absenteeism rates;
- C. Middle school dropout rates;
- D. High school dropout rates; and

E. High school graduation rates;

**Priority 6: School Climate** as measured by all of the following, as applicable:

- A. Pupil suspension rates;
- B. Pupil expulsion rates; and
- C. Other local measures, including surveys of pupils, parents, and teachers on the sense of safety and school connectedness.

**Priority 7: Course Access** addresses the extent to which pupils have access to and are enrolled in:

- A. S broad course of study including courses described under *EC* sections 51210 and 51220(a)-(i), as applicable;
- B. Programs and services developed and provided to unduplicated pupils; and
- C. Programs and services developed and provided to individuals with exceptional needs.

**Priority 8: Pupil Outcomes** addresses pupil outcomes, if available, for courses described under *EC* sections 51210 and 51220(a)-(i), as applicable.

**Priority 9: Coordination of Instruction of Expelled Pupils (COE Only)** addresses how the county superintendent of schools will coordinate instruction of expelled pupils.

**Priority 10. Coordination of Services for Foster Youth (COE Only)** addresses how the county superintendent of schools will coordinate services for foster children, including:

- A. Working with the county child welfare agency to minimize changes in school placement
- B. Providing education-related information to the county child welfare agency to assist in the delivery of services to foster children, including educational status and progress information that is required to be included in court reports;
- C. Responding to requests from the juvenile court for information and working with the juvenile court to ensure the delivery and coordination of necessary educational services; and
- D. Establishing a mechanism for the efficient expeditious transfer of health and education records and the health and education passport.

**Local Priorities** address:

- A. Local priority goals; and
- B. Methods for measuring progress toward local goals.

# APPENDIX A: PRIORITIES 5 AND 6 RATE CALCULATION INSTRUCTIONS

For the purposes of completing the LCAP in reference to the state priorities under *EC* sections 52060 and 52066, as applicable to type of LEA, the following shall apply:

(a) “Chronic absenteeism rate” shall be calculated as follows:

- (1) The number of pupils with a primary, secondary, or short-term enrollment during the academic year (July 1 – June 30) who are chronically absent where “chronic absentee” means a pupil who is absent 10 percent or more of the schooldays in the school year when the total number of days a pupil is absent is divided by the total number of days the pupil is enrolled and school was actually taught in the total number of days the pupil is enrolled and school was actually taught in the regular day schools of the district, exclusive of Saturdays and Sundays.
- (2) The unduplicated count of pupils with a primary, secondary, or short-term enrollment during the academic year (July 1 – June 30).
- (3) Divide (1) by (2).

(b) “Middle School dropout rate” shall be calculated as set forth in 5 *CCR* Section 1039.1.

(c) “High school dropout rate” shall be calculated as follows:

- (1) The number of cohort members who dropout by the end of year 4 in the cohort where “cohort” is defined as the number of first-time grade 9 pupils in year 1 (starting cohort) plus pupils who transfer in, minus pupils who transfer out, emigrate, or die during school years 1, 2, 3, and 4.
- (2) The total number of cohort members.
- (3) Divide (1) by (2).

(d) “High school graduation rate” shall be calculated as follows:

- (1) The number of cohort members who earned a regular high school diploma [or earned an adult education high school diploma or passed the California High School Proficiency Exam] by the end of year 4 in the cohort where “cohort” is defined as the number of first-time grade 9 pupils in year 1 (starting cohort) plus pupils who transfer in, minus pupils who transfer out, emigrate, or die during school years 1, 2, 3, and 4.
- (2) The total number of cohort members.
- (3) Divide (1) by (2).

(e) “Suspension rate” shall be calculated as follows:

- (1) The unduplicated count of pupils involved in one or more incidents for which the pupil was suspended during the academic year (July 1 – June 30).
- (2) The unduplicated count of pupils with a primary, secondary, or short-term enrollment during the academic year (July 1 – June 30).
- (3) Divide (1) by (2).

(f) “Expulsion rate” shall be calculated as follows:

- (1) The unduplicated count of pupils involved in one or more incidents for which the pupil was expelled during the academic year (July 1 – June 30).
- (2) The unduplicated count of pupils with a primary, secondary, or short-term enrollment during the academic year (July 1 – June 30).
- (3) Divide (1) by (2).

NOTE: Authority cited: Sections 42238.07 and 52064, *Education Code*. Reference: Sections 2574, 2575, 42238.01, 42238.02, 42238.03, 42238.07, 47605, 47605.6, 47606.5, 48926, 52052, 52060, 52061, 52062, 52063, 52064, 52066, 52067, 52068, 52069, 52070, 52070.5, and 64001,; 20 U.S.C. Sections 6312 and 6314.

# APPENDIX B: GUIDING QUESTIONS

## Guiding Questions: Annual Review and Analysis

- 1) How have the actions/services addressed the needs of all pupils and did the provisions of those services result in the desired outcomes?
- 2) How have the actions/services addressed the needs of all subgroups of pupils identified pursuant to *EC* Section 52052, including, but not limited to, English learners, low-income pupils, and foster youth; and did the provision of those actions/services result in the desired outcomes?
- 3) How have the actions/services addressed the identified needs and goals of specific school sites and were these actions/services effective in achieving the desired outcomes?
- 4) What information (e.g., quantitative and qualitative data/metrics) was examined to review progress toward goals in the annual update?
- 5) What progress has been achieved toward the goal and expected measurable outcome(s)? How effective were the actions and services in making progress toward the goal? What changes to goals, actions, services, and expenditures are being made in the LCAP as a result of the review of progress and assessment of the effectiveness of the actions and services?
- 6) What differences are there between budgeted expenditures and estimated actual annual expenditures? What were the reasons for any differences?

## Guiding Questions: Stakeholder Engagement

- 1) How have applicable stakeholders (e.g., parents and pupils, including parents of unduplicated pupils and unduplicated pupils identified in *EC* Section 42238.01; community members; local bargaining units; LEA personnel; county child welfare agencies; county office of education foster youth services programs, court-appointed special advocates, and other foster youth stakeholders; community organizations representing English learners; and others as appropriate) been engaged and involved in developing, reviewing, and supporting implementation of the LCAP?
- 2) How have stakeholders been included in the LEA's process in a timely manner to allow for engagement in the development of the LCAP?
- 3) What information (e.g., quantitative and qualitative data/metrics) was made available to stakeholders related to the state priorities and used by the LEA to inform the LCAP goal setting process? How was the information made available?
- 4) What changes, if any, were made in the LCAP prior to adoption as a result of written comments or other feedback received by the LEA through any of the LEA's engagement processes?
- 5) What specific actions were taken to meet statutory requirements for stakeholder engagement pursuant to *EC* sections 52062, 52068, or 47606.5, as applicable, including engagement with representatives of parents and guardians of pupils identified in *EC* Section 42238.01?

- 6) What specific actions were taken to consult with pupils to meet the requirements 5 CCR Section 15495(a)?
- 7) How has stakeholder involvement been continued and supported? How has the involvement of these stakeholders supported improved outcomes for pupils, including unduplicated pupils, related to the state priorities?

## **Guiding Questions: Goals, Actions, and Services**

- 1) What are the LEA's goal(s) to address state priorities related to "Conditions of Learning": Basic Services (Priority 1), the Implementation of State Standards (Priority 2), and Course Access (Priority 7)?
- 2) What are the LEA's goal(s) to address state priorities related to "Pupil Outcomes": Pupil Achievement (Priority 4), Pupil Outcomes (Priority 8), Coordination of Instruction of Expelled Pupils (Priority 9 – COE Only), and Coordination of Services for Foster Youth (Priority 10 – COE Only)?
- 3) What are the LEA's goal(s) to address state priorities related to parent and pupil "Engagement": Parental Involvement (Priority 3), Pupil Engagement (Priority 5), and School Climate (Priority 6)?
- 4) What are the LEA's goal(s) to address any locally-identified priorities?
- 5) How have the unique needs of individual school sites been evaluated to inform the development of meaningful district and/or individual school site goals (e.g., input from site level advisory groups, staff, parents, community, pupils; review of school level plans; in-depth school level data analysis, etc.)?
- 6) What are the unique goals for unduplicated pupils as defined in *EC* Section 42238.01 and groups as defined in *EC* Section 52052 that are different from the LEA's goals for all pupils?
- 7) What are the specific expected measurable outcomes associated with each of the goals annually and over the term of the LCAP?
- 8) What information (e.g., quantitative and qualitative data/metrics) was considered/reviewed to develop goals to address each state or local priority?
- 9) What information was considered/reviewed for individual school sites?
- 10) What information was considered/reviewed for subgroups identified in *EC* Section 52052?
- 11) What actions/services will be provided to all pupils, to subgroups of pupils identified pursuant to *EC* Section 52052, to specific school sites, to English learners, to low-income pupils, and/or to foster youth to achieve goals identified in the LCAP?
- 12) How do these actions/services link to identified goals and expected measurable outcomes?
- 13) What expenditures support changes to actions/services as a result of the goal identified? Where can these expenditures be found in the LEA's budget?